

Kewanee Public Library District  
Regular Meeting, June 10, 2024  
Community Room 4:00

**1. Call to order:**

Members Present: John Sayers, President; Lea Eastman, Treasurer; Norma Good, Secretary; Vanessa Fite, Jessica Fornander and Sarah Hughes. Absent: Ruth Kapacinskas. Also present: Cynthia Maxwell, Director; Kit Layman and Sara Billiet.

President Sayers opened the meeting at 4:06 p.m.

**2. Public Comments:** None

Audit was presented, explained, and discussed. All fine for now.

**3. Approval of the minutes:**

Secretary minutes for May 13, 2024, were reviewed. RESOLVED, THAT THE MINUTES FOR MAY13 2024 KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Fite moved and Fornander seconded to accept. Motion passed by voice vote.

**4. Budget Report:** Treasurer reviewed the financial budget report. She explained the accounts so far. All look good. A couple things to check with Deb.

**5. Approval of bills.**

A motion was made Eastman and seconded by Good to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$60,723.98 AND BILLS IN THE AMOUNT OF \$36,012.70 BE ACCEPTED. Motion passed.

**6. Department Reports:**

Director Maxwell presented her report. She reviewed activities for the month. She reviewed all the department reports and overall library happenings. Working on the door alarms. Frontier reactivated the phone in the elevator. Updates on summer reading programs. All departments have been very busy.

## **7. Business Requiring Action:**

### **A. 2024-2025 Budget Review.**

It was moved by Eastman and seconded by Good to accept the budget as presented with the changes made. RESOLVED, 2024-2025 BUDGET BE ACCEPTED WITH THE CHANGES AGREED UPON. Motion passed.

### **B. Adoption of Ordinance 2023-2024-3 Notice of Regular Meetings. It was moved by Good and seconded by Fornander to accept. RESOLVED, ORDINANCE 2023-2024-3 NOTICE OF REGULAR MEETINGS BE ACCEPTED. Motion passed.**

### **C. Adoption of Ordinance 2023-2024-04: 2% Building Maintenance. Good moved and Eastman seconded to accept as presented. RESOLVED, ORDINANCE 2023-2024-04 2% BUILDING MAINTENANCE BE ACCEPTED. Motion passed.**

### **D. Public notices of hearing on August 12 to be posted before July 11. Good moved and Fornander seconded. RESOLVED, PUBLIC POSTING OF HEARINGS ON AUGUST 12 BE POSTED. Motion passed.**

### **E. Library closings schedule presented. Fite moved and Fornander seconded to accept the list of closures as amended. RESOLVED, THE LIST OF LIBRARY CLOSURES BE ACCEPTED AS PRESENTED. Motion passed.**

## **8. Business for Discussion:**

Correspondence: None

Sayers suggested looking into Free Passes for museum visits for families.

## **11. Announcements**

Next board meeting: July 8, 2024.

Fite will review the Secretary's minutes.

## **12. Adjournment**

Meeting was adjourned at 5:31.

Norma Good, Secretary