

Kewanee Public Library District
Regular Meeting, May 13, 2024
Community Room 4:00

1. Call to order:

Members Present: John Sayers, President; Ruth Kapacinskas, Vice President; Lea Eastman, Treasurer; Norma Good, Secretary; and Vanessa Fite. Absent: Jessica Fornander and Sarah Hughes. Also present: Cynthia Maxwell, Director; Kit Layman and Sara Billiet.

President Sayers opened the meeting at 4:00 p.m.

2. Public Comments: None

3. Approval of the minutes:

Secretary minutes for April 15, 2024, were reviewed. RESOLVED, THAT THE MINUTES FOR MARCH 15, 2024 KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed by voice vote.

4. Budget Report: Treasurer reviewed the financial budget report. She explained the accounts so far. All look good.

5. Approval of bills.

A motion was made Eastman and seconded by Good to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$40,456.60 AND BILLS IN THE AMOUNT OF \$23,785.30 BE ACCEPTED. Motion passed.

6. Department Reports:

Director Maxwell presented her report. She reviewed activities for the month. She reviewed all the department reports and overall library happenings. Summer Reading Program is the biggest activity throughout all departments and sounds fun. The convention gave some good ideas to look at for future. Circulation is working on history of inventory. Gen volunteered to chair the ice cream social to meet the new director. Amy is using the new system and doing all the discards.

7. Business Requiring Action:

- A. Good moved and Fite seconded the updated Non-resident cards be approved as presented for \$128. **RESOLVED: THE NON-RESIDENT CARDS FOR KEWANEE PUBLIC LIBRARY SHALL BE SET AT \$128.** Motion passed.
- B. Good moved and Eastman seconded that the Cards for Kids Act be approved as presented. **RESOLVED: THE CARDS FOR KIDS ACT BE ACCEPTED AS PRESENTED.** Motion passed.
- C. Eastman moved and Fite seconded to accept the estimate for Electrical Outlets that was submitted. **RESOLVED: THE ELECTRICAL OUTLETS ESTIMATE FOR INSTALLATION BE ACCEPTED.** Motion passed. Account 7350.
- D. Treasurers Bond was discussed. Several questions need to be answered, including need for notaries. Will address next month.

8. Business for Discussion:

- A. Budget Review. Discussed and will pass it in June. Proposed changes will be emailed.
- B. Serving the Public 4.0. Tabled for now.

10. Correspondence:

None

11. Announcements

Audit next board meeting.

Next board meeting: June 10, 2024.

12. Adjournment

Meeting was adjourned at 5:30.

Norma Good, Secretary