

Kewanee Public Library District
Regular Meeting, February 12, 2024
Community Room 4:00

1. Call to order:

Members Present: Ruth Kapacinskis, Vice President; Lea Eastman, Treasurer; Norma Good, Secretary; Vanessa Fite, Jessica Fornander and Sarah Hughes. Absent: John Sayers. Also present: Kit Layman substituting for Acting Director Sara Billiet.

Vice President Kapacinskis opened the meeting at 4:05.

2. Public Comments: None

3. Approval of the minutes:

Secretary minutes for January 8, 2024, were reviewed. Fite moved and Fornander seconded that the minutes be accepted. RESOLVED, THAT THE MINUTES FOR JANUARY 8, 20234 KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed.

4. Budget Report: Treasurer reviewed the financial budget report. She explained the accounts so far.

5. Approval of bills.

A motion was made Eastman and seconded by Good to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$33,986.13 AND BILLS IN THE AMOUNT OF \$22,656.73 BE ACCEPTED. Motion passed.

6. Department Reports:

Kit Layman presented her report. She reviewed activities for the month. She reviewed all the department reports and overall library happenings. A lot planned for next month. Ocean theme for the Summer Reading Program, a Book Tasting, a Science Book Club. Job descriptions were addressed plus technology services.

7. Old Business: None.

9. New Business:

Approval of Youth Services Department Job Descriptions postponed until next month.

10. Correspondence:

None

11. Closed Session

Good moved and Kapacinkas seconded going into closed session: 2@ (1) Personnel at 4:33.

Eastman moved and Fite seconded coming out of closed session at 5:45.

12. Regular session reopened. Kapacinkas moved and Eastman seconded that the position of Library Director be offered to Cynthia Maxwell. Roll call approved.

No further action taken. Adjournment at 5:50.

Next board meeting: March 11, 2024. Vice President will lead the meeting.

Norma Good, Secretary