

Kewanee Public Library District
Regular Meeting, January 8, 2024
Community Room 4:00

1. Call to order:

Members Present: Ruth Kapacinskas, Vice President; Lea Eastman, Treasurer; Norma Good, Secretary; Vanessa Fite, and Sarah Hughes. Absent: John Sayers and Jessica Fornander. Also present: Acting Director, Sara Billiet.

Vice President Kapacinskas opened the meeting at 4:05.

2. Public Comments: None

3. Approval of the minutes:

Secretary minutes for December 11, 2023, were reviewed. Fite moved and Kapacinskas seconded the minutes be accepted. RESOLVED, THAT THE MINUTES FOR DECEMBER 11, 2023, KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed.

4. Budget Report: Treasurer reviewed the financial budget report. She explained the accounts so far.

5. Approval of bills.

A motion was made by Eastman and seconded by Good to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$37,239.57 AND BILLS IN THE AMOUNT OF \$21,242.90 BE ACCEPTED. Motion passed.

6. Department Reports:

Acting Director Billiet presented her report. She reviewed activities for the month. She reviewed all the department reports and overall library happenings. The new website had a few glitches but seems to be going well now. Sarah Arnold is searching for a new page and clerk. Hot Spots are being reviewed. A new app was reviewed for listening to books. A new Science Book Club is scheduled. December is a good month to catch up and work on projects.

7. Old Business:

Billiet will check with Kit Layman about director search in RAILS. Hughes shared some research about INDEED and how to use it.

9. New Business:

Nothing further.

10. Correspondence:

None

11. Closed Session

Fite moved and Eastman seconded going into closed session: 2@ (1) Personnel at 4:55.

Kapacinskas moved and Fite seconded coming out of closed session at 5:15.

11. No further action taken. Adjournment at 5:15.

Next board meeting: February 12, 2024. Vice President will lead the meeting.

Norma Good, Secretary