

Kewanee Public Library District  
Regular Meeting, December 11, 2023  
Community Room 4:00

**1. Call to order:**

Members Present: John Sayers, President; Lea Eastman, Treasurer; Norma Good, Secretary; Ruth Kapacinskas, Vice President; Vanessa Fite, Jessica Fornander, and Sarah Hughes. Also present: Acting Director Sara Billiet and Kit Layman. Loretta Fulton and Barbara Morrison also present.

President Sayers opened the meeting at 4:00. Decennial Final Report given. Adjourned at 4:04 for regular meeting. Fulton and Morrison left meeting.

**2. Public Comments:** None

**3. Approval of the minutes:**

Secretary minutes for November 13, 2023, were reviewed. RESOLVED, THAT THE MINUTES FOR November 13, 2023, KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed.

**4. Budget Report:** Treasurer reviewed the financial budget report. She explained the accounts so far.

**5. Approval of bills.**

A motion was made Eastman and seconded by Good to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$48,641.55 AND BILLS IN THE AMOUNT OF \$17,989.52 BE ACCEPTED. Motion passed.

**6. Department Reports:**

Acting Manager Billiet presented her report. She reviewed activities for the month. She reviewed all the department reports and overall library happenings. All seems going well.

**7. Old Business:**

Kit Layman will continue the Director's job ad in RAILs.

**9. New Business:**

Sayers will do the Per Capita grant due on December 15.

**10. Correspondence:**

None

**11. Adjournment at 4:49.**

Next board meeting: January 10, 2023. Vice President will lead the meeting.

Norma Good, Secretary