

Kewanee Public Library District  
Regular Meeting, October 9, 2023  
Community Room 4:10

Public hearing: Levying and Assessing Municipal Hearing Ordinance 2023-2024-3

No comments.

**1. Call to order:**

Members Present: John Sayers, President; Lea Eastman, Treasurer; Norma Good, Secretary; Jessica Fornander and Sarah Hughes. Absent: Ruth Kapacinskas, Vanessa Fite. Also present: Acting Director Kit Layman, Amy Gould and Sara Billiet.

President Sayers opened the meeting at 4:10.

**2. Public Comments:** None

**3. Approval of the minutes:**

Secretary minutes for September 11, 2023, were reviewed. Fornander moved and Eastman Fite seconded that the minutes be accepted. RESOLVED, THAT THE MINUTES FOR SEPTEMBER 11, 2023, KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed.

**4. Budget Report:** Treasurer reviewed the report. All looks good and accounts balanced.

**5. Approval of bills.**

A motion was made Eastman and seconded by Good to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$33,227.44 AND BILLS IN THE AMOUNT OF \$7,312.37 BE ACCEPTED. Motion passed.

Sayers moved and Good seconded the motion to approve the Ordinance Levying and Assessing Municipal Tax Ordinance No. 2023-2024-3. Motion passed.

**6. Department Reports:**

Acting Manager Layman presented her report. She reviewed activities for the month. She highlighted upcoming dates.

**7. Old Business:**

Paid Leave for All Workers 820 ICLS 192 policy was reviewed. We are in good shape.

**9. New Business:**

Thermal Roll Laminator discussed. Eastman moved and Hughes seconded approving buying one for \$1799.95. Motion passed.

ERate filed. Preparing for the future, talk to Tom. He wants to go 1 G. Will discuss again next month.

Managers Job Description: needs update and consistency. Will go through and make more unified.

**10. Correspondence:**

None

**11. Adjournment at 5:10.**

Next board meeting: November 13, 2023.

Investment of Public Funds Policy Review

Fund Balance Policy Review

Decennial Committee Report Review

Decennial Committee #3: December 11, 2023. Final report.

Martha Sue Palmer memorial

Norma Good, Secretary