

Kewanee Public Library District  
Regular Meeting, March 13, 2023  
Community Room

Call to Order

Members Present: Ruth Kapcinkas, Vice President; Becky Ault, Treasurer; Vanessa Fite, Lea Eastman, and Sue Busenbark. Absent: John Sayers, Norma Good Also Present: Leslie Vano, Director.

Public Comments: None

Approval of the minutes

Secretary minutes for February 13, 2023, were reviewed. Fite moved and Busenbark seconded that the minutes be approved. RESOLVED, THAT THE MINUTES OF THE FEBRUARY 13, 2023 KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED AS PRESENTED (OR AS CHANGED). Motion passed.

Budget Report: The budget was presented and discussed.

Approval of Bills:

A motion was made by Ault and seconded by Eastman to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$37,212.55 AND BILLS IN THE AMOUNT OF \$19,438.02 BE ACCEPTED. Motion passed.

Department Reports:

Director Vano presented her report. Seven staff will seek to qualify as notary public.

The Winter Reading challenge went well

Ten more Hot Spots will be in circulation. That brings to a total of twenty-three Hot Spots available.

Hot Spots are a popular check out.

Kewanee Public Library website in process of being updated.

Kewanee Public Library will participate in Kewanee Pride Fest to be held at Northeast Park this summer.

Craft programs have been popular, however information type programs are not well attended.

Business Requiring Action:

Discussion of the Social Media Program plan. Fite moved, and Ault seconded to accept the plan. Motion carried.

Discussion of the Disciplinary plan. Eastman moved, and Ault seconded to accept the plan. Motion carried.

Staff will receive copies of a handbook with policies. They will sign off that they have received and reviewed the handbook.

The next board meeting will be Monday April 10, 2023 at 4:00. Adjournment at 4:30.

Sue Busenbark