

Kewanee Public Library District
Regular Meeting, October 10, 2022
Community Room 4:00

1. Call to order:

Members Present: John Sayers, President; Ruth Kapacinskas , Vice President; Becky Ault, Treasurer; Norma Good, Secretary; Vanessa Fite, and Sue Busenbark. Also present: Leslie Vano, Director, and Lea Eastman.

2. Public Comments: None

3. Approval of the minutes:

Secretary minutes for September 12, 2022, were reviewed. Fite moved and Ault seconded that the minutes be approved. RESOLVED, THAT THE MINUTES FOR September 12, 2022, KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed.

4. Budget Report: The budget was presented and discussed.

5. Approval of bills.

A motion was made Ault and seconded by Good to approve the payment of payroll and bills as presented. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$35,602.61 AND BILLS IN THE AMOUNT OF \$27,942.42 BE ACCEPTED. Motion passed.

6. Department Reports:

Director Vano presented her report.

Experience:

Payton Harrmann joined the staff at the end of August in partnership with Project Next Step. They will pay his salary for 6 months and then library has option to hire him as permanent staff after that.

Engage:

In response to adult crafting popularity, Heather Darding presented a paper flower program. And a new Lego Club was started in the Youth Department.

Sara Billiet continues to be on the radio 2 times a month.

Enhance:

The Sensory Room continues to move right along, with hopes to open it November 1.

Surplus items have been removed to storage.

Original circulation desk has been removed to the Historical Society.

Information Services plans to possibly show a holiday movie for December. Kit Layman is researching data bases for best use. DVDs have been relocated for better visibility.

Youth Services continued with their many crafts and programming.

Circulation is set up to begin processing Blu-rays. The Disaster Plan has been finished. Jemal, former staff member, has been hired part time to help fill needed hours.

Hot Spots have arrived and being readied for use. Older laptops going to be offered for purchase.

Further work on the sensory room was mentioned. Storage explained.

7. Business Requiring Action:

New Board Member Lea Eastman will be sworn in next month. She is a replacement for Kirk Watson.

Reviewed the updated Job Descriptions. Motion made and seconded to accept the new Job Descriptions.

8. Business for Discussion:

9. Announcements

Next Board Meeting: November 14, 2022 at 4:00.
Will review and approve an updated Dress Code.

10. Adjournment at 4:50.

Norma Good, Secretary