

Kewanee Public Library District  
Regular Meeting, January 10, 2022  
Community Room 4:00

**1. Call to order:**

Members Present: Sue Busenbark, Vanessa Fite, Becky Ault, Treasurer and Ruth Kapacinskas. Also present: Barbara Love, Director.  
Kapacinskas called the meeting to order at 4:01 pm.

Kapacinskas presiding.  
Fite appointed Acting Secretary.

**2. Public Comments:** None

**3. Approval of the minutes:**

Secretary minutes for December 10, 2021, were reviewed. Busenbark made a motion to approve the minutes and Ault seconded the motion. RESOLVED, THAT THE MINUTES FOR DECEMBER 10, 2021, KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED AS CHANGED. Motion passed.

**4. Budget Report:** Ault presented the budget and financial reports, which were discussed.

**5. Approval of bills.**

A motion was made by Fite and seconded by Busenbark to approve the payment of payroll and bills. RESOLVED, THAT THE PAYMENT OF THE PAYROLL IN THE AMOUNT OF \$48,852.73 AND BILLS IN THE AMOUNT OF \$17,698.00 BE ACCEPTED. Motion passed.

**6. Review and Acceptance of the 2020-2021 Financial Audit**

Director Love lead a review of the audit.

Motion to accept the 2020-2021 Financial Audit was made by Busenbark and seconded by Ault. Motion passed.

**7. Department Reports:**

Director Love presented her report. A second Vaccine Clinic was held. Ransomware protection is being installed on network and computers. Brian Fox Ellis will present a Grimm Fairy Tales program on February 22. Preschool Story Hour is being presented in-person and on Facebook Live. The exhibit, "Freedom: A History of US" is currently

available to be viewed in the community room. Spring programs were highlighted. The Director Search is in full swing – with no response yet. A Per Capita Checklist for the year was presented. Director Love also reviewed reports from library departments.

**8. Business Requiring Action:**

Disposition of funds from the Theodore Borg Estate

RESOLVED, THAT FUNDS FROM THE THEODORE R. BORG ESTATE BE INVESTED IN CERTIFICATE(S) OF DEPOSIT WITH INTEREST DEPOSITED TO BUILDING AND MAINTENANCE FUND. Motion was made by Busenbark and seconded by Ault. Motion passed.

**9. Business for Discussion:**

**A. Report on Director Search**

Director Love reported on suggestions staff gave when looking for a new library director.

**B. Staff Updates**

New employees working out well.

**C. Correspondence**

From Kirk Watson: Due to job change and move to Galesburg, he will need to resign from board in near future. A discussion was held about a possible temporary change to board meeting time to accommodate his new schedule for a few months.

From Ginger & Kris Adams: Thank you to library staff for great interlibrary loan service.

**10. Announcements**

Next Board Meeting: February 14, 2022 at 4:00.

Announcement of Harriet Conklin's passing.

**11. Adjournment** at 5:20 pm.

Vanessa Fite, Secretary