

Kewanee Public Library District  
Regular Meeting, November 11, 2021  
Community Room 4:00

**1. Call to order:**

Members Present: John Sayers, President; Norma Good, Secretary; Sue Busenbark, Vanessa Fite, and Kirk Watson. Absent: Becky Ault and Ruth Kapacinskas. Also present: Barbara Love, Director.

Sayers called the meeting to order at 4:00.

**2. Public Comments:** None

**3. Approval of the minutes:**

Secretary minutes for October 11, 2021, were reviewed. Watson made a motion to approve the minutes and Busenbark seconded the motion. RESOLVED, THAT THE MINUTES FOR OCTOBER 11, 2021, KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed.

**4. Budget Report:** The budget was presented and discussed.

**5. Approval of bills.**

A motion was made Busenbark and seconded by Good to approve the payment of payroll and bills. RESOLVED, THAT THE PAYMENT OF THE PAYROLL AND BILLS FOR OCTOBER AND NOVEMBER BE ACCEPTED. Motion passed.

**6. Department Reports:**

Director Love presented her report. Friends' last meeting until April was held. They had many plans for the library. Director Love presented some funding ideas and 5 projects were agreed to. Much thanks for their support. The League of Women Voters continued their cooperation with the library: program on our Strategic Plan, one on women's suffrage and one in December on Everett Dirksen. Staff continued looking at data bases and possible changes. Updates on past programs were highlighted. Building issues were presented. The audit progress was noted. There was funding announced for the Illinois Road Scholar program planned for March 2022. A bequest from Theodore Berg was discussed. All the staff reports were discussed.

**7. Business Requiring Action:**

- A. Reviewed the Administrative Succession Plan and Hiring a Director. Watson moved and Fite seconded a motion to approve as presented. RESOLVED, THAT THE ADMINISTRATIVE SUCCESSION PLAN, INCLUDING HIRING A DIRECTOR, BE APPROVED AS PRESENTED. Motion passed.
  
- B. The Investment of Public Funds Policy was reviewed as required annually.

**8. Business for Discussion:**

- A. Staff updates. Director Love gave early notice of her plan to retire last meeting. The board concurred on possible search committee, who will begin setting up their meetings. Anna Kindle has resigned to teach full time.
  
- B. Correspondence: The possibility of a mural on outside of elevator part of building was explained and shown.

**9. Announcements**

Next Board Meeting: December 13, 2021 at 4:00.

**10. Adjournment** at 5:25.

Norma Good, Secretary