

Kewanee Public Library District
Regular Meeting, August 9, 2021
Community Room 4:00

1. Call to order:

Members Present: John Sayers, President; Ruth Kapacinskas, Vice President; Becky Aullt, Treasurer; Norma Good, Secretary; Sue Busenbark, Vanessa Fite , and Kirk Watson.
Also present: Barbara Love, Director.
Sayers called the meeting to order at 4:00.

2. Public Comments: None

3. Approval of the minutes:

Secretary minutes for September 13, 2021, were reviewed. Kapacinskas made a motion to approve the minutes and Fite seconded the motion. RESOLVED, THAT THE MINUTES FOR SEPTEMBER 13, 2021, KEWANEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING BE ACCEPTED. Motion passed.

4. Budget Report: The budget was presented and discussed.

5. Approval of bills.

A motion was made Ault and seconded by Good to approve the payment of payroll in the amount of \$34,615.53, and bills in the amount of \$24,527.21. RESOLVED, THAT THE PAYMENT OF THE PAYROLL AND BILLS BE ACCEPTED AS PRESENTED. Motion passed.

6. Department Reports:

Director Love presented her report. She had organized the month's work around the three goals from our Strategic Report: Experience, Engage, and Enhance. Two programs will partner with the League of Women Voters, one of which is funded by the Rotary Club. Discussion about computers, library space, and upcoming programming were highlighted.

7. Business Requiring Action:

Copies of the Computer and Internet Use Policy were handed out and discussed. Good moved and Watson seconded that the policy be adopted. RESOLVED, THAT THE COMPUTER AND INTERNET ACCEPTABLE USE POLICY BE ADOPTED. Motion passed.

8. Business for Discussion:

- A. Administrative Succession Plan. Possible draft was handed out and discussed. Approval will be at next meeting.
- B. Staff updates. Director Love gave early notice of her plan to retire.
- C. Correspondence: A note of thanks given to the Information Services Department was read.

9. Announcements

Next Board Meeting: November 8, 2021 at 4:00.

10. Adjournment at 4:56.

Norma Good, Secretary